Norfolk Bat Survey (NBS)
FIELD RECORDING SHEET

Please complete a **separate sheet** for each 1-km square surveyed

PLEASE USE BLOCK CAPITALS

Participant name & address			
Email address (for returning results)			
Bat monitoring centre (e.g. Swaffham library)			
Number on memory card (e.g. 4)			
1-km square reference (e.g. TL1234)			
[1]**Detector location 1** (e.g. TL 85015 86014)	**Point 1**		**Date**
Detector location 2 (e.g. TL85015 86014)	**Point 2**		**Date**
Detector location 3 (e.g. TL85015 86014)	**Point 3**		**Date**

Please return this completed field recording sheet, **along with the SD memory card containing recordings** in its plastic case **as soon as you have completed your survey** in the provided padded envelope or send FREEPOST to: Freepost RTJK-ABCB-UUEL, Norfolk Bat Survey, British Trust for Ornithology, The Nunnery, Thetford, IP24 2PU.

[1] To determine the location of your three survey points, type in the web address shown below and change the 1-km square grid reference and the end of the link (e.g. currently TL8676) to your 1-km square. http://www.geograph.org.uk/showmap.php?gridref=Tl8676

Next move the cursor using your mouse to approximately where you left the detector on each night (in turn) and read off the grid reference (e.g. TL85015 86014).

Norfolk Bat Survey (NBS)
EQUIPMENT CHECKLIST

Please complete, sign and return this checklist to confirm that you are returning all the equipment borrowed (add a comment if you think there might be a problem with any of the equipment or if it is missing). Alternatively we can be emailed at norfolkbatsurvey@gmail.com

EQUIPMENT	PRESENT (tick)	COMMENTS (damage or missing?)
Green detector box (in black bag)		
Microphone lead and microphone (in red bag)		
Pole and separate pole stake for mounting microphone (in black pole tube)		
Two sets of rechargeable batteries – one set in charger and other in the detector		
Battery charger (and lead if separate)		
Screwdriver / stake pusher tool		
Battery level checker		
SD card reader		
SD card/s at least one card on collection		

Signed   **Date**